

CHAPTER 20

LOCAL LAW NO. 1 OF 2016

A LOCAL LAW ENTITLED
PUBLIC ACCBSS TO RECORDS

BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SHOREHAM, AS FOLLOWS:

SECTION 1. PURPOSE.

The purpose of this local law is to implement the Freedom of Information Law.

SECTION 2. ENACTMENT.

A Chapter 20 of the Village Coda entitled **Public Access to Records** is enacted, as follows:

§ 20-1. Legislative Intent.

The purpose of this Chapter 20, entitled a Public Access to Records Law, is to provide public access to Village records under the Freedom of Information Law.

§ 20-2. Public Access to Records.

A. Compliance with State Provisions. Each agency or department of the Village shall comply with the provisions of Article 6 of the Public Officers Law, entitled the "Freedom of Information Law" and the regulations set forth in Appendix A annexed to this Chapter 20, adopted by the Committee on Open Government and codified at 21 NYCRR Part 1401.

B. Records Access Officer. The Village Clerk is hereby designated as the Records Access Officer.

C. Fiscal Officer. The Village Treasurer is hereby designated as the Fiscal Officer.

D. Availability of Records. Records of all agencies and departments of the Village shall be available for public inspection and copying at the Village Hall, 80 Woodville Road, Shoreham, New York.

E. The Village Board to Hear Appeals on Denial of Access. The Village Board is hereby designated as the entity to hear appeals for denial of access to records under the Freedom of Information Law.

F. Fees for Copies. Fees for copies of records shall be the maximum amounts permitted.

G. Posting of Information. The Village Clerk shall post on the Village bulletin board a notice containing the information required under 21 NYCRR § 1401.9.

§ 20-3. Severability.

If any provision of this Chapter 20 is ruled unconstitutional or invalid, such ruling shall not affect the validity of any other provision of said chapter or said chapter as a whole.

SECTION 3. EFFECTIVE DATE.

This local law shall take effect immediately upon filing with the Secretary of State as provided by law.

Dated: February 16, 2016

BY ORDER OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF SHOREHAM

BY: Cathy Donahue-Spier,
Village Clerk

Effective Date: March 7, 2016