

**VILLAGE OF SHOREHAM  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD, SHOREHAM, NY ON FEBRUARY 11th, 2020 AT 7:30 O’CLOCK PM.

PRESENT:

Brian C. Vail	MAYOR
Sherry Neff	TRUSTEE
Mariann Coogan	TRUSTEE
Laura Baisch	TRUSTEE
Edward Brickley	Out of Town
Cathy Donahue Spier	TREASURER
Cathy Silverstein	CLERK’S ASSISTANT

Commissioners, Officials, and Residents present: Joe Aretz, John Boriello, John Caramihas, Joe Falco, Larry Kogel, Erin Lipani, and David Madigan. No others.

OPEN MEETING

Mayor Brian Vail opened the Regular meeting at 7:30 pm.

*Pledge of Allegiance*

Mayor Vail asked if there were any comments from residents.

COMMENTS FROM RESIDENTS:

Larry Kogel requested permission to sponsor an Open Deck Night on the Friday of Memorial Day Weekend, May 22<sup>nd</sup>, since his Rotary Club is hosting an Italian Exchange and he would like to invite the participants. He offered to pay the steward fees for the evening. The Board’s position was that Deck Night is not a rental so the Board did not need to approve the request, but they directed Mr. Kogel to discuss it with Steward Patty Stimson since a regular Deck Night is already scheduled that Friday night.

David Madigan described how the Tesla Science Center has excellent outdoor WiFi and we could set up the same system here. It would cover the beach, the building, the parking lot and tennis courts. The installation would cost about one thousand dollars. It would allow the security officers, lifeguards, and residents to use their cell phones all over Shoreham Village and would be most beneficial in an emergency. Treasurer Spier noted that presently cell phone calls to

“911” go to Connecticut. Trustee Sherry Neff asked Mr. Madigan to forward information to her regarding the equipment involved.

#### MAYOR’S COMMENTS:

Mayor Vail announced we are hiring a new Clerk/DeputyTreasurer and asked for patience over the next few months as we transition personnel.

With respect to the Rocky Point Fire District expansion to include Shoreham Village, Mayor Vail stated we are submitting final documents to the Town of Brookhaven this week and hope to learn shortly if the plan has been approved.

Mayor Vail stated that former Mayor Ed Weiss and the Village attorney Anthony Tohill are working on the final agreement for the bridge and bike path.

Mayor Vail thanked Trustee Sherry Neff and Parks Commissioner Brian Mahoney for overseeing the recent landscaping clean-up work.

Mayor Vail asked Trustee Mariann Coogan to review the beach “to do” list submitted by John Weiss last month and to report on the status at the March meeting. Then Treasurer Cathy Spier submitted information to the BoT regarding the tentative duties of an Assistant Beach Commissioner.

#### ADMINISTRATIVE ITEMS / CLERK/TREASURER REPORT

Record of Resident Communications: There were none other than “Thank You” emails for emailing the 2020 refuse recycling schedule to residents and posting it on the website.

Transmission to Trustee Coogan from Commissioner John Weiss: List of proposed duties of Supervising Lifeguard Steven Tuttle.

Minutes: Approval of January 14, 2020 Board meeting minutes.

***Approved***  
***(Neff - Vail 4-0)***

Update CBDG Grant: Treasurer Spier spoke with David Bell from the Town of Brookhaven Housing Department who informed her that the grant check was issued and will be mailed to the Village next week, but advised the Treasurer that additional paperwork will need to be submitted concerning Almas Construction regarding retainage and certified payroll. Mr. Bell will send a memo specifying the necessary outstanding paperwork.

Update Refuse Collection: Treasurer Spier indicated that Quickway has transferred its municipal collection to Winter Brothers in a seamless transition. The Village office will provide more details to residents as they become available.

Resolution to sign 2020 Fire Contract:

WHEREAS, The Board of Trustees of the Village of Shoreham has reviewed the proposed contract between the VILLAGE and the ROCKY POINT FIRE DEPARTMENT for the 2020 year which includes the same terms as the 2019 contract except that it includes an increase of \$9,860 from the prior year's contract price.

THEREFOR IT IS RESOLVED That the Board of Trustees of the Village of Shoreham will authorize the Mayor to sign said contract

AND That the Treasurer is directed to pay one-half the contract price of ONE HUNDRED NINETY-EIGHT THOUSAND THREE HUNDRED FOUR DOLLARS (\$198,304.00) to the Rocky Point Fire Department (in the amount of \$99,151.00) and the balance by August 31, 2020 (in the amount of \$99,151.00).

*Approved*  
*Vail – Neff (4-0)*

Audit of Claims and Approval of Payroll Expenditures:

Jan 23 payroll \$4,181.45

Feb 6 payroll \$4,025.36

2019018 - \$145,983.76 (Claim number 2019269 in the amount of \$22,811.75 not approved and will be deleted from abstract)

*Approved*  
*Vail – Baisch (4-0)*

Appointment of Building Inspector:

RESOLVED that effective one week from today, on February 18, 2020, Brad Hammond is engaged to serve at the pleasure of the Board of Trustees as a building inspector at the rate of \$150.00 per inspection, with all such services at the request of Joseph Aretz and/or as then need and circumstances may require and with all compensation subject to submission and approval of a voucher in standard form in accord with Village Law Section 5-524.

*Approved*  
*Vail – Coogan (4-0)*

Appointment of Clerk/Deputy Treasurer:

RESOLVED that effective one week from today, on February 18, 2020, Laura Spillane is appointed to serve at the pleasure of the Board of Trustees as Village Clerk/Deputy Treasurer at

the hourly rate not to exceed \$50.00, with all such services to be supervised by the Mayor and/or the mayor's delegate and with all compensation subject to submission and approval of a voucher in standard form in accord with Village Law Section 5-524, and it is further

RESOLVED that Cathy Spier shall continue to serve as Village treasurer and train the Clerk/Deputy Treasurer as need requires with the understanding she shall complete all such services within ninety days of this date or such date as may be agreed upon between Cathy Spier and the Mayor and as of said date of completion of services the hourly payments for Laura Spillane shall be converted pursuant to a further resolution to a salary as then fixed by the Board of Trustees, and it is further

RESOLVED that the Board of Trustees shall convert the salary of Treasurer Cathy Spier from a salary to an hourly rate not to exceed \$75.00 until such services are complete.

RESOLVED that the Board of Trustees expresses its appreciation and gratefulness to Cathy Spier.

*Approved*  
*Vail – Neff (4-0)*

RENTALS / USE OF VILLAGE HALL: There were no new rental applications this month.

## BOARD OF TRUSTEES

### REPORT FROM TRUSTEE SHERRY NEFF:

Fire District Update: Trustee Neff reported she had nothing to add to the report Mayor Vail had already made.

IT Update: Trustee Neff stated we have to start thinking about cyber-security so we don't get held cyber-hostage. In addition, our insurance company now mandates it. The Board will close the regular meeting later this evening to go into Executive session to discuss cyber-security with our IT company.

Landscaping (Road Signs): Trustee Neff was pleased to report that Judy Buyar has agreed to work on the Road Sign Project. Various road signs have fallen into disrepair, and some old ones have misspellings. We plan to replace a few every year, so it is an ongoing project. Mayor Vail commented that new road signs are "not cheap," but they will look good and last a long time, thirty to forty years. Trustee Neff said we also need accurate signs for safety reasons, so this is an important project. She added she is "incredibly thankful" that Judy Buyar is now involved because Judy pays such great attention to detail. Joe Aretz asked if the expense can be minimized if we install the sign poles ourselves. Larry Kogel commented that he researched sign poles over twenty years ago. Trustee Neff responded this has been an ongoing discussion. The unified look

of our street signs gives the Village a distinct look, so we are hoping to keep the same design we now have.

Winter Landscaping: Trustee Neff said the Village is looking good. We are just waiting to take care of tree pruning once we finalize the tree budget.

REPORT FROM TRUSTEE MARIANN COOGAN: Trustee Coogan reported that the blowers at the platform tennis courts were evaluated and we are waiting for the written report and cost estimate. We are also looking into shielding the spread of light emitted from platform tennis.

REPORT FROM TRUSTEE LAURA BAISCH:

Handicap Lift Update: Trustee Laura Baisch reported that Almas Construction has completed their final tasks, but there are still a few little things to finish before we are up and running.

Heating System Update: Trustee Baisch explained that we actually started this project to find out whether or not our hot water heater needed replacing and now we are looking at the whole heating system because there are so many grants and rebate programs to take into consideration.

Sound System: The Village Hall's upstairs sound system has been upgraded thanks to a joint project with TSVA, SCC and Shoreham Village. Under the auspices of our resident sound specialist Michael Brogden and SCC Entertainment Chair Judy Baker, a blue tooth receiver was attached to the system so it can broadcast a playlist from an iPad. The speakers are still all in good shape so the total upgrade to fix the whole system only cost about \$60.00!

Trustee Baisch spoke to Health Commissioner Joe Falco and asked him to give a presentation of the Corona Virus (now renamed COVID-19) that has been plaguing China and is spreading to other countries. Dr. Falco gave an informative mini lecture that included a useful hand-out (attached to these minutes). One of the main points he made was that the flu (seasonal influenza) dwarfs the new virus as a public health concern. Eighteen million people in the U.S. have had the flu and at least 10,000 deaths have resulted – and the flu is still peaking! To date there have been only 13 cases of Coronavirus in the U.S., with no deaths. Dr. Falco said that, at present, Villagers need not take any special measures pertaining to Coronavirus but it will be a different story if it became widespread in the U.S. Planning for a major epidemic would be similar in some respects to planning for a severe storm – keeping several days of food and water on-hand is a good general preparedness measure since, in both types of emergencies, markets and supply chains could be disrupted.

REPORT FROM TRUSTEE EDWARD BRICKLEY:

Gate Update: Trustee Laura Baisch spoke to Trustee Brickley this morning and the gate is scheduled to be repaired later this week. Apparently when the parking lot was torn up for repaving last fall, certain underground electrical wirings for the gate were destroyed.

Building Inspector Update: Building Commissioner Joe Aretz reported he had interviewed Brad Hammond and highly recommends him. Mr. Hammond has been the Building and Zoning Commissioner for the Village of Westhampton Beach for several years and is familiar with village building operations. He also performs per diem work for Riverhead Town and lives within twenty minutes of Shoreham. He has a flexible schedule and is willing to do single inspections, unlike our prior inspector.

#### REPORT FROM MAYOR BRIAN VAIL:

Bridge Update: Mayor Vail thanked Erin Lipani for facilitating a conversation with our Village attorney Anthony Tohill and Suffolk County's "Rails to Trails" legal counsel. We are now working on the final maintenance agreement and looking forward to further progress in the next two weeks.

Electricity: Mayor Vail mentioned that Suffolk County is researching whether municipalities can pool resources to purchase electricity less expensively. This might be a good opportunity for us to obtain electricity at a lower rate.

#### RESIDENTS' COMMENTS/CONCERNS:

David Madigan inquired when the Francis Upham plaque will be back on the commemorative rock. Mayor Vail responded that it needs to be cleaned and reattached. Mr. Madigan noted that it was attached with four prongs driven into the rock in 1933 (not that he was there at the time) and he will contact the plaque company on how to reattach it now. Mr. Madigan then asked about the Bud Siegel sign. Trustee Sherry Neff answered that we are coordinating that commemorative sign with the road sign plan.

MOTION TO CLOSE OPEN MEETING AND CONVENE EXECUTIVE SESSION TO DISCUSS Matter Involving Cyber Security Threat.

*Approved*  
*Neff – Vail (4-0)*

Executive session ensues.  
Board Members, Cathy Spier, Jason Herbstman – Etopia Technologies present in session

MOTION TO CLOSE EXECUTIVE SESSION AND REOPEN REGULAR MEETING

*Approved*  
*Baisch– Neff (4-0)*

No actions were taken during executive session.

The meeting was adjourned at 9:25 PM

ADJOURNMENT

Motion to adjourn 9:25 PM

*Approved*

*Vail- Coogan (4-0)*

Next meeting scheduled Tuesday, March 10, 2020 at 7:30 pm.

Submitted,

*Cathy Silverstein, Village Clerk's Assistant*