

**VILLAGE OF SHOREHAM
BOX 389
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD, SHOREHAM, NY ON JANUARY 14th, 2020 AT 7:30 O’CLOCK PM.

PRESENT:

Brian C. Vail	MAYOR
Sherry Neff	TRUSTEE
Mariann Coogan	TRUSTEE
Laura Baisch	TRUSTEE
Edward Brickley	TRUSTEE
Cathy Donahue Spier	TREASURER
Cathy Silverstein	CLERK’S ASSISTANT

Commissioners, Officials, and Residents present: Joe Aretz & Tina Gray, Michael Brogden, Bob Kavanaugh, Larry Kogel, Laura Miller, and John Weiss. No others.

OPEN MEETING

Mayor Brian Vail opened the Regular meeting at 6:30 pm to enter Executive session to discuss personnel issues. The Mayor closed Executive session an hour later and reopened the regular meeting at 7:30 pm.

Pledge of Allegiance

Mayor Vail asked if there were any comments from residents.

COMMENTS FROM RESIDENTS

Bob Kavanaugh informed the Board of a big branch that came down. Mayor Vail indicated he was aware of it and would ask S & S Landscaping to pick it up.

Larry Kogel stated he belongs to the local Rotary Club and they are involved in a worldwide program recognizing world peace. They are setting up “Peace Poles” all over the world. The Long Island Rotary has committed to putting up 100 poles to remind everyone we are all the same. Larry suggested it might be a program the Village would like to be involved in. The cost of a basic pole is \$100 and you can customize it.

John Weiss, Beach Commissioner Emeritus, reported Steve Tuttle is willing to do more than lifeguard supervision this coming summer. Joe Aretz is also interested in taking over the duties

of Beach Commissioner. Mr. Weiss submitted a 2-page report of “Projects Needing Fixing for 2020 Beach Season” along with instructions for setting up the beach with trampoline or wood raft and a photo from June 2019 showing the dirt and garbage that comes onto the beach from Village roads.

Mayor Vail asked for rough numbers of the timeframe needed to set up the beach for the season so they could discuss an appropriate salary if someone is hired to perform that task. John Weiss said he was still willing to do the tractor work.

Mayor Vail thanked John Weiss saying he appreciated all the itemization He added the Board would review the list John submitted and hopefully would have a consensus as to the costs by the next meeting. Further, mayor Vail noted that periodic maintenance of cleaning out the drains has made a big difference regarding debris on the beach. However, the water that leaves every homeowner’s yard ends up at the beach and the essential problem is one of reducing water runoff. Solving that is at the top of Mayor Vail’s list.

Joe Aretz added that it’s not just a problem in the summer; it’s a problem right now. Mayor Vail asked rhetorically how we can convince the community to change its behavior. Tina Gray suggested perhaps we could have a Clean Up Your Leaves Day (with hot chocolate) like the annual Beach Clean-Up Day.

ADMINISTRATIVE ITEMS / CLERK/TREASURER REPORT

Record of Resident Communications: John Bates sent an email on January 7th suggesting (1) Beach Lane still needs a fall clean-up; (2) Beach Lane needs a replacement split rail fence (after fifty years); and (3) the path from Beach Lane to the Village Hall driveway would be much improved if it were made similar to the new one at the paddle courts. Mr. Bates also suggested we email the 2020 refuse pick-up schedule, but that already had been done prior to this meeting.

Executive Session: Clerk’s Assistant Cathy Silverstein asked Mayor Vail if any official actions were taken while the Board was in Executive session earlier in the evening. Mayor Vail responded in the negative.

Minutes: Approval of December 10, 2019 Board meeting minutes.

Approved
(Vail – Coogan 5-0)

Financials/Approval of Expenditures:

Resolution to Authorize Trustee Sherry Neff to be a signatory on the HSBC Village bank accounts.

Approved
(Coogan - Baisch 5-0)

Treasurer Spier reported that she received the fully executed 2020 snow plowing contract from the Town of Brookhaven.

Treasurer Spier also reported that she met with the Town of Brookhaven Department of Housing to begin the grant requisition phase of the Community Block Development Grant awarded for construction of the handicap access lift. There is some outstanding paperwork needed from the contractor and she will be meeting with them this month.

Treasurer Spier reported that she received the maintenance bond from D.F. Stone and they are inquiring about the release of a check for \$13,000. Commissioner Kogel stated that has consulted with our engineers who informed him that the punch list was completed and that the check may be released. Treasurer Spier will contact D.F. Stone.

ABSTRACT/INVOICE & PAYROLL APPROVAL
OPERATING FUND

Electronic Payment December 13th payroll and withholding taxes – \$3,792.02 (JE 2019116-17)
Electronic Payment December 27th payroll and withholding taxes – \$3,725.27 (JE 2019118-19)
Electronic Payment January 8th payroll and withholding taxes – \$3,774.26 (JE 2019129-30)
Electronic Payment Paychex Payroll fees 3 payrolls – \$166.20 (JE 2019123-125)
Electronic Payment Utilities – \$1,071.91 PSEG platform \$26.88, VH - \$1,015.45, Platform - \$29.58 (JE 2019128)
Bills received since last board meeting - \$20,568.08 (Abstract 2019017)
Electronic Payment Paychex – W-2 Filing - \$77.60 (JE 2019131)

Total: \$33,175.34

Motion to approve expenditures:

Approved
(Vail – Neff 5-0)

Budget Amendments and Transfers

Budget Amendment: to allow for the donations collected and resolved for the LED Lighting for the Platform Tennis in the mount of \$14,175 and place the money on the specific expenditure line for “Platform Tennis Lighting and Repairs” (A7140.413.) Any monies are to be spent on the lighting and then any necessary repairs for the platform courts. Any unspent revenues/expenditures at the end of the fiscal year will be encumbered to expend in the 20/21 fiscal year.

Fund Transfer – to transfer \$35,771 of received CHIPS money from the operating fund revenues to the capital fund revenues for future roadwork expenditures.

Budget Line Transfers – transfers are for moving capital project funds to fund the storm sewer and handicap lift projects; reflect insurance premiums under one expenditure code and to reflect

monies for reimbursement of children's programs as incurred within the Village (JE 2019088) and for Maintenance repairs and contract not budgeted for during 2019-20 (alarm company) (JE 2019091). See attached journal entries 2019088 and 2019091.

Approved
(Vail – Brickley 5-0)

RENTALS / USE OF VILLAGE HALL:

Return security deposit to Henry Ceruti - \$1,000.00 – ED 12/07/19
Thursday, June 18, 2020 - Annual Miller Avenue 1st grade field trip to the Shoreham Village Beach – 9:20 to 11:00 am; Rain date Friday, June 19th.
TSVA Recurring Board Meetings the first Tuesday of alternating months: March 3rd, May 5th, July 7th, September 1st and November 3rd.
SCC – list attached of 2020 event dates, TGIF's, and deck Sundays and evenings

Approved (with slight changes to SCC rate schedule for 2 events)
(Vail – Neff 5-0)

BOARD OF TRUSTEES

REPORT FROM TRUSTEE SHERRY NEFF:

Fire District Update: Trustee Neff reported there is nothing new to report. The plan to enlarge the fire district is on the Town of Brookhaven's docket and it is her impression that sometime next month they will extend the boundaries of the Rocky Point Fire District to include the Inc. Village of Shoreham.

Mayor Vail noted that the bill from the Fire District will be included on this year's tax bill.

Landscaping: Trustee Neff reported that we are trying to clean up all the Village properties over the next few weeks including those on Briarcliff Road east of the playground woods and Tower Hill Road. The goal is to keep Village properties as clean as possible to encourage residents to do the same.

Mayor Vail commented that Beach Lane is also being cleaned up. He received a call from the Town of Brookhaven (ToB) regarding dumping on west Village property near the Rocky Point border. Mayor Vail walked the property to inspect it and found that the fence is intact except for one lot. Apparently, there are a few Rocky Point residents who enjoy access to the parkland. Mayor Vail is working with ToB to find a reasonable outcome for both parties.

REPORT FROM TRUSTEE MARIANN COOGAN: Trustee Coogan reported that this is a quiet time for her beach and sports recreation responsibilities. Mayor Vail asked her to follow-up with

Beach Commissioner John Weiss on his list of items and projects that need attention before the 2020 season begins.

REPORT FROM TRUSTEE LAURA BAISCH:

Handicap Lift Update: Trustee Baisch reported that it's been "a long haul" but we are finally closing in on the completion of the lift project. Last Friday she met with Almas, engineers and architects to review the last-minute checklist for ADA compliance. A few of the final tasks are weather dependent involving waterproofing.

Hot Water Heater Update: The Village is waiting for a technician's report on the water heater from our fuel company and a new proposal from them if the water heater needs to be replaced due to visible rust/corrosion. The water heater is about 20 years old.

Mayor Vail inquired if we will eventually switch to using propane. Trustee Baisch explained the annual inspection of the heating system was just done but an alarm went off after the recent fuel delivery. Village Hall Maintenance Commissioner Rob Minarik took care of the problem and told Trustee Baisch he believes we have a good bit of life left in the heating system and right now it is efficient enough so it doesn't need to be replaced yet. However, in our long range plans we might consider switching from oil to propane. Mayor Vail requested Trustee Baisch to ask Mr. Minarik how many years we might expect before we have to budget for updating/replacing the heating system.

REPORT FROM TRUSTEE EDWARD BRICKLEY:

Gate Update: Trustee Brickley reported two companies examined the entrance gate which had been erratic in its openings and closings. Apparently, we need an updated circuit board among other repairs. Both companies submitted proposals and the gate should be repaired in a few weeks.

Building Inspector Update: Trustee Brickley said he had been in touch with local villages as well as civil service staff in his search for a new Building Inspector. While no interviews have been set up yet, he is compiling a list of possible hires.

REPORT FROM MAYOR BRIAN VAIL:

Bridge Update: Former Mayor Ed Weiss and Mayor Vail met with Suffolk County Legislator Sarah Anker a week ago Monday. They clarified that Rails to Trails will bury the electric lines running north and south. They are trying to have the line that crosses by St. Anselm's included. The County will agree on what the Village is and is not responsible for regarding maintenance of the bridge: The Village will keep the bridge graffiti free and maintain the shrubbery; Rails to Trails will maintain the fencing, the path that goes over the bridge, and an aesthetically pleasing railing. The Village is currently in discussion with the County and in approximately six weeks we should have a legal agreement wherein as a community we will take possession of the property and file the deed. We still need to determine clarification of the County's liability for anything that happens on the bridge.

Assessment Update: The goal is to have all properties inspected over the next four years.

RESOLUTION TO AUTHORIZE MAYOR TO SIGN SNOW REMOVAL CONTRACT WITH S & S LANDSCAPING FOR THE REMOVAL OF ICE AND SNOW

WHEREAS the Board of Trustees desires to enter into an agreement with S & S LANDSCAPING for the removal of ice and snow from Village streets for the calendar year of 2020;

WHEREAS the existing contract between the Village and S & S Landscaping for such services expires on December 31, 2019, and;

WHEREAS the Board of Trustees has received an updated Agreement from S & S Landscaping wherein snowplowing has increased \$6 per hour, ice melt has increased \$3 per 50 lbs and bobcat service increased \$50 per hour but all other costs, including shoveling and backhoe service, remain the same and;

THEREFOR LET IT BE RESOLVED that the Board of Trustees of the Village of Shoreham will approve the renewed Agreement for the removal of snow and ice between the Village and S & S Landscaping and authorize the Mayor to sign said Agreement.

Approved
(Neff – Coogan 5-0)

Search for New Clerk/Treasurer: Mayor Vail reported that the search was discussed in Executive session and they hope to start interviewing in early February with a hire date in early to mid-March.

RESIDENTS' COMMENTS/CONCERNS:

Commissioner Larry Kogel brought up a proposal he had received for general engineering services for the Village. Mayor Vail responded we will add it to the February agenda for discussion. He requested Commissioner Kogel to consider anything we might need an outside engineer for and report his findings at next month's meeting.

MAYOR'S CONCLUDING REMARKS: Thank you all for coming. Good Night!

ADJOURNMENT
Motion to adjourn 8:15 PM

Approved
(Neff – Coogan 5-0)

Next meeting scheduled Tuesday, February 11, 2020 at 7:30 pm.

Submitted,

Cathy Silverstein, Village Clerk's Assistant