

**VILLAGE OF SHOREHAM  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD, SHOREHAM, NY ON JANUARY 8, 2019 AT 7:30 O’CLOCK PM.

PRESENT:

Brian C. Vail	MAYOR
Leonard Emma	DEPUTY MAYOR (Out of Town)
Mariann Coogan	TRUSTEE
Sherry Neff	TRUSTEE
Stephen Walker	TRUSTEE
Cathy Donahue Spier	CLERK/TREASURER

Commissioners, Officials and Residents present: Joe Aretz, Yonda Ashley, Neil Baggett & Nancy Delagi, Judy Buyar, Jim & Celeste DeSario, Bob Kavanaugh, Barbara Kullen, John & Laura Miller, Cathy Silverstein, Ed Weiss, John Weiss, and others.

**OPEN MEETING**

Mayor Brian Vail opened the Regular meeting at 7:30 pm

***Pledge of Allegiance***

**MAYOR'S COMMENTS:** Mayor Vail reminded the attendees that the code officers are on a winter schedule and work only Thursday through Sunday. Weekday hours are usually 2 -8pm and weekend hours are usually 1-7pm. The purpose of the code officer is to enforce village code. If a resident has an issue that is not a village code violation, please call 911. Residents may also call the Village Hall office to report a code violation.

**RESIDENTS' COMMENTS:** Mayor Vail asked if there were any comments from residents. There were none.

**ADMINISTRATIVE ITEMS / CLERK/TREASURER REPORT**

Motion to approve January 1, 2019 pay rate schedule:

Ray Brenkert	\$25.00	Supervising Code Officer
Terrence McCarrick	\$24.50	Code Officer
Dan O'Connell	\$20.00	Code Officer
Pete Preller	\$20.00	Code Officer

George Romano	\$21.50	Code Officer
Rich Yarusso	\$21.00	Code Officer
Elizabeth Ward	\$16.50	Seasonal Steward
Cathy Silverstein	\$25.00	Assistant Clerk

*Approved.*  
*(Vail – Neff 4 – 0)*

**ABSTRACT APPROVAL**

2018017 - \$ 3,496.62 (12/13 payroll)  
 2018018 - \$ 4,402.34 (12/27 payroll and utilities)  
 2018019 - \$20,604.85 (monthly invoices)

Total: \$28,503.81

*Approved.*  
*(Vail – Walker 4 – 0)*

**RENTALS / USE OF VILLAGE HALL:**

TSVA requested the use of the Upper Level for events scheduled the following 2019 Saturdays:  
 January 12 at 4:30pm, March 2 at 4:30 pm, April 6 at 3:30 pm, and May 18<sup>th</sup> at 7:30 pm.

*Approved.*  
*(Coogan –Vail 4 – 0)*

JUSTICE COURT AUDIT: Clerk Spier explained that it is required that the Justice Court be audited once a year to ascertain that tickets are being logged in correctly and that monies collected are going to the proper parties, etc. Brian Vail has done this audit in the past, but now that he is Shoreham's mayor, he can no longer perform that function. Our accountants, Pappas & Company, submitted a proposal to perform the audit for our last fiscal year (through July 31, 2018) for a fee of \$3,000.00. Mayor Vail suggested we request the accountants to extend the time period of the audit to include this fiscal year in their proposal fee as well. Clerk Spier will contact them regarding this idea.

*Approved.*  
*(Vail – Walker 4 – 0)*

RE-APPOINTMENT DEPUTY REGISTRAR OF VITAL STATISTICS: Clerk Spier announced that Mimi Oberdorf's five-year term as Deputy Registrar of Vital Statistics expired on December 31, 2018. Clerk Spier introduced a resolution to re-appoint Mimi Oberdorf as Deputy Registrar for a term commencing on January 1, 2019 and expiring on December 31, 2024.

*Approved.*  
*(Coogan – Neff 4 – 0)*

## REPORTS FROM THE BOARD OF TRUSTEES

DEPUTY MAYOR LEN EMMA:

Deputy Mayor Emma is out of town and Mayor Brian Vail gave the following Roadwork Update.

Roadwork Update: The second phase of the Roadwork Project will occur this coming spring or fall. The Village is planning to issue serial bonds for an amount not to exceed \$850,000. Bond payments will be covered by the yearly road assessment.

The next phase includes the remaining paving of the Estates section, as well as paving, curb work and drainage for Ashley and Briarcliff Roads. In 2021 paving is planned for Woodville Road. The Village will set aside \$150,000 on the bond proceeds to allow work to start on the Slopes section 2023. The BOT is looking for CD rates to invest some of the bond proceeds which will not be spent this year. Mayor Vail and Treasurer Spier will speak to our bond underwriter at the end of this week regarding the time-line and administrative aspects of the bond prospectus.

There will be a Village Hall presentation for the residents regarding the bond and planned roadwork at the beginning of March.

Deer Committee Progress Report: Celeste DeSario reported that the Deer Committee met with the USDA (United States Dept. of Agriculture) representatives on January 8, 2019. The Deer Committee is in the process of setting up a meeting with the Regional Director of the DEC (Department of Environmental Conservation), Carrie Meek Gallagher. After this meeting, the Committee will prepare a report of their progress to date to email to residents.

REPORT FROM TRUSTEE SHERRY NEFF:

Fire District/Fire Department: Trustee Neff reported that Mayor Vail and she will be attending a meeting with the fire commissioners January 22nd to discuss the fire contract increase and the Village's interest in becoming part of the fire district. She is hoping they will extend the fire district boundaries to include Shoreham Village because, while that may not lower the price Village resident's pay for fire and emergency services, it would allow Village residents to vote on fire district matters.

Landscaping Projects:

- New lawn & railing on north side of Village Hall: The Parks Commissioner will present the plan at the January 24<sup>th</sup> work session.

- Status of landscaping vendor contracts – The Parks Commissioner is in the process of preparing several requests for proposals for specific landscaping services.

#### REPORT FROM TRUSTEE MARIANN COOGAN:

Village Hall: Trustee Coogan reminded residents that the upper level of the Village Hall will not be accessible from January 13th through mid-February due to the following work projects.

- Status of new dishwasher for Village Hall: Village Hall Commissioner Jim DeSario reported the two new dishwashers are on order and should be delivered in about two weeks.
- Status of refinishing Village Hall dance floor: This project will also include refinishing the top of the bar and the molding around the stage. Trustee Coogan is getting estimates for the refinishing work.

Tennis Courts: Estimates will be obtained this Spring for re-painting the hard courts and replacing the seating. Improvement work is planned for this Fall.

#### REPORT FROM TRUSTEE STEPHEN WALKER

Trustee Walker introduced Joe Aretz who will be phased in to take over Trustee Walker's appointment as Building Commissioner.

Trustee Walker introduced a resolution to appoint Mr. Aretz to the position of Village Building Commissioner through June 30, 2019.

*Approved.*  
*(Walker – Neff 4 - 0)*

- Building Department: There are eight open house rental permit applications pending and two new building permits. 22 older building permits remain open that did not have expiration dates. Now that the local law addressing this issue has been amended, letters will go out to those homeowners advising them of a 120 day grace period to close out the open permits before fees are assessed.
- Planning Board: The Uniform Planning Board Application has been finalized and identifies fourteen areas where the Planning Board has authority. Trustee Walker and the Village Attorney will determine how many require SEQRA review.
- Update Handicapped Lift Installation: The contract with the builder has been signed. The construction work will take 6 to 8 weeks and work is expected to be completed by late May. There will be no renovation work done on the inside of the Village Hall. A 6 x 8 foot area on the outside will be used for construction and there will be no effect on the

use of the deck while the work is being done. The contract includes the plumbing work and relocation of the outside shower.

## REPORT FROM MAYOR BRIAN VAIL

Mayor Vail thanked Stephen Walker for all the time he has put in as Building Commissioner and taking time to overlap duties with Mr. Aretz to insure a smooth transition for the new commissioner.

- Bridge Update: Mayor Vail, former Mayor Ed Weiss and Village attorney Anthony Tohill will be meeting with the bridge engineer on January 23rd to review what restoration work is needed on the bridge and then they will meet with the contractor to confirm that his proposal encompasses the same scope of work.
- Assessments: Mayor Vail explained that the Village is in the process of categorizing types of property and houses in the Village for the purpose of achieving a comparable assessment review. The closing-out of a building permit triggers a re-assessment. The process will begin in April and go on for the next few years.

## RESIDENTS' COMMENTS/CONCERNS

B. Kullen proposed that the Village Hall stay open 24 hours in the event of a loss of electricity in the Village. Mayor Brian Vail assured residents that the Village Hall would be kept open overnight during the event of a power outage if residents request it – especially if power is lost during the winter.

There was a question regarding duties of the Code Enforcement officers. Mayor Vail explained the Code Officer's purpose is to protect the Village Hall and other Village assets (including the beach) and to enforce the Village codes. Enforcement includes ticketing cars parked improperly on Village streets and to stop door to door solicitations and the posting of flyers. Their mere presence driving around the Village is a deterrent to mischief. They also report trees downed in storms and potential problems observed during their rounds.

Laura Miller asked about how to gain access to the Village Hall for the Book Club's monthly meeting especially since the Code Officer's hours have been shortened for the winter. Mayor Vail asked that a book club member take responsibility for opening and closing the building since both the TSVA president and SCC president have keys to the Village Hall. Ms. Miller stated that the club was concerned about the opening and closing of the building and did not want that responsibility. Trustee Mariann Coogan and Commissioner Desario offered to loan their keys to the book club when they need access to the building.

Neil Baggett asked why the Village Hall cannot be open to residents more often. Mayor Vail explained the Village does not have enough staff to fulfill the responsibility of keeping the doors open more than it already does.

John Weiss inquired about the Village's plan for dead trees along Village roads. Trustee Sherry Neff explained that the Village maintains a list of reportedly dead trees. If the tree is on Village property, an arborist will evaluate it and if it is determined that the tree poses an imminent danger, it will be taken down immediately. Otherwise, dead trees are taken down twice a year. Residents may report dead trees to the Village Clerk's Office.

Barbara Kullen asked why the Village is planning curbing Woodville Road since it is a relatively flat road. Trustee Steve Walker explained that the functional reason for curbing is to direct stormwater to drains and keep it out of Long island Sound as well as off residents' property.

Judy Buyar noted that a ground crews have piled vegetative debris across from her house on Wardencliff where an old tree limb has laid for a year. Trustee Neff encouraged all residents to speak up when they see anyone piling debris by a Village road.

#### ADJOURNMENT

Motion to adjourn 8:27 PM

***Approved.***

***(Coogan – Neff 4 - 0)***

Submitted,

*Cathy Donahue Spier*

*Village Clerk*