

**VILLAGE OF SHOREHAM
BOX 389
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD, SHOREHAM, NY ON JULY 9, 2018 AT 6:30 O’CLOCK PM.

PRESENT:

Brian C. Vail	MAYOR
Leonard Emma	DEPUTY MAYOR
Sherry Neff	TRUSTEE
Marianne Coogan	TRUSTEE - not present
(to be appointed)	TRUSTEE
Cathy Donahue-Spier	CLERK/ TREASURER

Commissioners, Officials and Residents present: MaryLou Abata, Steve Blum, Laurie Clark, Neil Baggett, Jim DeSario, John & Laura DeTemple, Ann-Marie Emma, Mimi & Joe Falco, Roxanne Gruenheid, Barbara.Kullen, Michael Brogden, Robert Kavanaugh, Debbie Lohman & Rick Rubin, Cathy Silverstein, Steve Walker, John Weiss, Edward Weiss, and others.

OPEN MEETING

Mayor Vail opened the Regular meeting at 6:30 pm

Pledge of Allegiance

MAYOR'S COMMENTS: Mayor Vail welcomed attendees to his first BOT meeting as mayor. He thanked Steward Patty Stimson & Rosie Connell for all their work on our splendid 4th of July events. Mayor Vail also thanked Eric Manucuso & Daniel Brickley for the "lovely spread" at their house before the start of the parade saying he "appreciated it very much."

MINUTES

Motion to approve minutes from the June 12, 2018 Regular Board meeting.

Approved.

(Neff - Emma 3-0)

OPEN FORUM

Resident Deb Lohman with Rick Rubin addressed the Board regarding their concern with health issues relating to the deer problem including ticks and disease. Ms. Lohman asked the BOT to consider looking again at the federal codes to allow the community to better protect itself and at the same time put in place appropriate aesthetics with respect to the code. Mayor Vail agreed it is a difficult issue and he didn't have the answers. He will contact the village attorney to discuss adherence to legal guidelines and keep everyone updated as it evolves. "We will work together to resolve this."

Resident MaryLou Abata asked if comments can be made during the meeting and was advised public comments from residents are only allowed at the beginning and end of the meeting. Ms. Abata brought up the ongoing problem with the catch basin in her yard and stated that while the sandbags are a temporary solution, the water seeps under them. Mayor Vail advised her to speak to Commissioner Larry Kogel, that Larry has an idea to resolve the problem and it will be addressed during the 2nd phase of the roadwork which is starting next month

Resident Barbara Kullen commented that she was happy to see the agenda posted in advance. Mayor Vail responded he hoped to have the agenda posted the Thursday before the BOT meeting every month with the goal of including any items which would be up for a vote. He also noted that Clerk Assistant Cathy Silverstein would be taking the meeting minutes and he hoped to post a draft of those within a week of the BOT meeting.

Resident Laurie Clark noted that people are still smoking on the deck and requested that additional non-smoking signage be posted around the village hall area. She also asked if the leash law applies to the deck stating people are confused as to whether their dogs are allowed on the deck if the dogs are leashed. Ms. Clark also mentioned that she's noticed people are still drinking from glass bottles on the beach. Addressing the dog issue Mayor Vail commented it can become difficult when there is more than one dog on the deck. He also stated we'd send a second reminder notice prohibiting glass (containers) on the beach.

Resident Michael Brogden mentioned that a resident disrupted the serenity of the sunset watchers by using a leaf blower at 8pm to blow sand off the beach ramp when leaf blowers are not permitted to be used after 6pm in the village. Mayor Vail promptly took responsibility for that stating he asked a volunteer to leaf-blow the sand in preparation for the 4th of July. Mayor Vail agreed with Mr. Brogden that 8pm is too late for leaf-blowers.

Resident John Weiss asked that overhanging leaves on Circle Drive be trimmed because it is difficult to see the stop sign. Deputy Mayor Len Emma stated it will be done. Resident Bararbara Kullen added it is hard to see the stop sign by the old village store (Woodville & Overhill) when you are heading north.

Resident Neil Baggett addressed Mayor Vail saying "I have the honor of welcoming you as our new mayor" and wishing Mayor Vail "a successful tenure and a good time."

Resident Mimi Oberdorf commented that providing water and having a canopy tent for village officials and guests to sit under on the 4th was a good addition.

Code Commissioner Roxane Gruenheid added further to the dogs on the deck question that she will direct the code officers to be more pro-active and will get additional signage. Mayor Brian Vail stated that he was remiss in not publicly thanking Roxane for the "terrific job" she did on the 4th.

Resident Ed Weiss spoke on behalf of Resident Judy Buyer who could not attend to follow-up on an email she had sent regarding downed limbs. Mr. Weiss gave a print-out of the email to Clerk Spier.

Mayor Vail asked if there were any other resident comments. There were none.

CLERK/TREASURER REPORT

RENTALS/USE OF VILLAGE HALL

Return of Security deposits for Bellport graduation party 6/24/18 (\$250.00) & McNally wedding 6/30/18 (\$1,000.00)

Approved.

(Neff - Vail 3-0)

ANNUAL MEETING RESOLUTIONS FOR 2018-2019

Clerk/Treasurer Spier lead the BOT through the annual "Organizational Meeting" wherein a series of motions are made and voted upon to continue the basic structure of our municipal government. The full resolutions are attached to these minutes and include the following:.

1. Designation of Depositories: HSBC BANK USA was designated as the Village depository of all monies received by the Village Treasurer and Receiver of Taxes.

Approved.

(Vail - Neff 3-0)

2. The Board of Trustees authorized payment in advance of audit claims for public utility services, postage, freight, and express charges.

Approved.

(Vail - Emma 3-0)

3. Rules of Procedure were adopted as a procedural guideline in the conduct of Village meetings and include Regular Meetings, Special Meetings, Quorum, Executive Sessions, Agendas, Voting, Minutes, Order of Business, General Rules of Procedure, Guidelines for Public Comment, Use of Recording Equipment, Adjournment, Amendments to the Rules of procedure.

Approved.

(Neff - Vail 3-0)

4. A list of Village Officials was presented to the Board of Trustees for reappointment.

Approved.

(Vail - Neff 3-0)

5a. The Board of Trustees designated that the next Village organizational meeting will be held at the Village Hall on July 9, 2019.

Approved.

(Emma - Neff 3-0)

5b. Meeting Times OML (Open Meetings Law) Requirements Resolution: By resolution regular meetings of the Board of Trustees are to take place on the second Tuesday of each month at the Village hall at 7:30pm. Work sessions of the BOT are to take place as posted on the Village Hall Bulletin Board on the second and fourth Tuesday of each month at the Village Hall. Other meetings of the Board will be announced and posted in accordance with OML Rules as called by the Board of Trustees.

Approved.
(Emma - Neff 3-0)

6. Resolution to approve Village employees and Service providers.

Approved.
(Vail - Neff 3-0)

7. Village Employee Compensation: The Board set the hours and or hourly rates of Village employees. All compensation remains the same except for returning lifeguards who receive a \$.50 raise effective 8/1.

Approved.
(Vail - Emma 3-0)

8. Resolution to designate The Times-Beacon Record as the official newspaper of the Village.

Approved.
(Vail - Emma 3-0)

CONTRACT FOR REFUSE/RECYCLING COLLECTION/AUTHORIZATION TO SIGN

Clerk/Treasurer Spier put forth a Resolution to authorize signing of the 2018 four-year refuse contract. She stated the lowest bid was made by Quickway Sanitation. Len Emma asked if the specifications were the same as those used previously. Clerk/Treasurer Spier answered in the affirmative stating we should expect the same level of service. The Resolution is as follows:

**CONTRACT FOR REFUSE/RECYCLING COLLECTION
AUTHORIZATION TO SIGN**

WHEREAS the Board of Trustees of the Village of Shoreham caused a public bid to be held for the 2018 Refuse/Recycling Collection contract;

WHEREAS the Board of Trustees of the Village of Shoreham has received bids on June 5, 2018,

WHEREAS it is in the interest of the Board of Trustees of the Village of Shoreham to provide its residents with the most economical service by a reliable vendor in its endeavors to services for its residents;

WHEREAS the Board of Trustee of the Village of Shoreham have reviewed the bids and have determined that the lowest bid was submitted by Quick-Way Sanitation, Corp.,

WHEREAS the Board of Trustees have determined through various means that Quick-Way Sanitation, Corp. qualifies as a reliable sanitation vendor.

NOW THEREFOR LET IT BE

Resolved,

- 1) That the Board of Trustees of the Village of Shoreham will approve the proposed contract between the QUICKWAY-WAY SANITATION, CORP and authorize the Mayor to sign said contract.

Approved.
(Vail -Neff 3-0)

REVIEW OF VILLAGE POLICIES

Clerk/Treasurer Spier put forth a resolution to continue approval of Village policies that were previously reviewed and essentially unchanged from last year. The list is as follows: (1) Anti-fraud, Anti-theft and Reporting Policy; (2) Ethics; (3) Computer Use Policy; (4) Rental Policy; (5) Harassment Prevention Policy; (6) Investment Policy; (7) Travel, Meal and Conference Expenses; and (8) Procurement Policy.

Approved.
(Vail - Neff 3-0)

MOTION TO HOLD ADDITIONAL MEETING

Mayor Vail requested an additional meeting at the end end of fiscal year to address any outstanding invoices. The Board voted to hold the meeting on Monday, July 30 at 7:30pm. Mayor Vail stated any outstanding appointments will be addressed at that meeting.

Approved.
(Vail - Neff 3-0)

ABSTRACT APPROVAL

OPERATING BUDGET (claims paid in advance of audit)

2017043 \$3,794.53 (6/13 payroll)
2017044 - \$8,234.62 (6/28 payroll, utilities & payroll taxes)
2017045- \$286.28 (6/28 S. Tuttle 6/28 payroll)

Total: \$12,315.44

Approved.
(Vail -Emma 3-0)

OPERATING BUDGET (claims requiring audit prior to payment)

2017046 - \$31,404.66 (Bills received since last BOT meeting)

Total: \$31,404.66

Approved.
(Neff -Vail 3-0)

REPORT FROM THE BOARD OF TRUSTEES

Mayor Vail said that he expects that the Board will review the road contracts and they should be approved within the week . Road work will start in 4-5 weeks. The contract to restore the bridge is currently being negotiated. The handicapped lift is a third priority behind the roads & bridge - hopefully we'll have nmore claity in 2 weeks. Ed Weiss & Judy Buyer are working on the lights for the parking lot.

Mayor Vail stated a letter will be sent to residents looking for volunteers to help out with roads and drainage, grounds around the village, and beach help.

COMMISSIONER REPORTS

Village Hall:

Walk-in Cooler and Coffee Serving Containers - Building Commissioner Jim DeSario requested \$3,000 to refurbish the walk-in cooler. It has been repaired twice in less than a year. He also reported the Steward Patty Stimson requests funds to replace coffee carafes and old coffee mugs. Mayor Vail noted that those coffee serving purchases would cost less than \$500 and authorization was not necessary. Clerk Spier called for a motion to authorize \$3,000 for Total Mechanical Systems to repair the walk-in cooler with a new compressor.

Approved.
(Neff-Vail 3-0)

Beach:

Beach Commissioner Weiss thanked Tom Spier, Joe Abata and George Lynn, Jr. for beach help fixing the anchors and more.

Recreation:

Mayor Vail reported that Trustee Maryann Coogan could not be present tonight but she will meet with BJ Richter and speak to Larry Kogel regarding drainage for water on the tennis courts. She will also meet with Clerk Spier and Justice Court Clerk Christine Wood regarding the upcoming Justice Court Action Plan Grant.

Code Enforcement: Commissioner Roxane Gruenheid reported that the code officers are on the summer schedule through early October. The summer hours are 12 noon to 8pm Monday through Thursday and 10am to 10pm on weekends. Mayor Vail requested Commissioner Gruenheid to remind the code officers to keep the lower level bathrooms open until the end of

their shift. Resident Barbara Kullen asked if residents could have the code officers' cell phone number(s) for emergencies. Commissioner Gruenheid replied that because of the poor cell phone reception in the Village it is better to text the code officers but to keep in mind that the code officers are here to enforce only the village codes. If there is an emergency one should call 911 or to report illegal activities such as fireworks, one should call the Suffolk County Police Department.

OLD BUSINESS

None.

NEW BUSINESS

Resident Mimi Oberdorf asked if the new refuse company will collect on the same days. Clerk/Treasurer Spier responded she will be meeting with Quick-Way and will send an email to Village residents confirming collection days. Mimi also asked how do we get a new trustee to fill the current vacancy. Mayor Vail explained that he will appoint a new trustee after consulting with the current trustees.

Resident Laurie Clark said that the big dumpster is being emptied by the garbage men at 6 in the morning. Mayor Vail responded their contract states they cannot start refuse pick-up until 8am.

ADJOURNMENT

Motion to adjourn 7:10 PM

Approved.

(Vail -Emma 3 - 0)

Submitted,
Cathy Donahue Spier
Village Clerk