

**VILLAGE OF SHOREHAM  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE ROAD, SHOREHAM, NY ON MARCH 13, 2018 AT 7:30 O’CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	DEPUTY MAYOR
Leonard Emma	TRUSTEE
Rosemary Connell	TRUSTEE
Sherry Neff	TRUSTEE - not present
Cathy Donahue-Spier	CLERK/ TREASURER

Commissioners, Officials, and Residents present: R.Gruenheid, J.Weiss, S.Walker, J.De-sario, B.Kullen, J.Buyar, Michael Brogden, D. & B. Harrington

OPEN MEETING

*Pledge of Allegiance*

MINUTES

Motion to approve minutes from the February 13, 2018 Regular Board meeting and the March 2, 2018 Special Board meeting.

*Approved.*

*(Vail - Connell 4-0)*

OPEN FORUM

Resident B.Harrington submitted a Zoning Board of Appeals application to Commissioner Walker.

Resident M.Brogden reported that he saw two cars parking on Village roads and believes the “please no parking” language on the Village no parking signs is ambiguous. Mayor Weiss stated that the wording was approved by the Village attorney and that he does not think the wording is unclear.

Resident B.Kullen asked for clarification on the Rules for the Use of the Village Hall. Specifically, she wanted to know if people can bring dogs on the deck on deck night. The Mayor stated that leashed dogs that are under control are permitted on the deck, but that he would have to verify the same.

Resident J.Buyar stated that she noticed that the storm drain on Gridley Rd. near Warden-cliff Rd. was full of leaves. Mayor Weiss stated that he would have it checked. J.Buyar also stated that she found a tennis court sign on the ground and put it on the side of the tennis shed. Mayor Weiss stated that the Village would mount the sign on a new post. J.Buyar also informed the Board that she noticed a tall black locust tree at the north side of the basketball courts that had fissures in the ground at the roots. Mayor Weiss stated that someone would look at the tree to determine if it needed to be removed.

#### CLERK/TREASURER REPORT

Clerk Spier made a request on behalf of the Shoreham Village Association (SVA) to use the Village Hall on Saturday, May 19, 2018. The SVA had wanted to schedule a lecture during the winter, but was unable to do so due to the upper level renovation. The Board approved the request.

Clerk Spier reported that the SWR Board of Education was holding a roundtable discussion concerning the future use of The Briarcliff School on April 10, 2018 at the High School from 6:00 - 7:00 PM. This is the same night as the Village Board of Trustees meeting. The Board decided to start its meeting 15 minutes later at 7:45 PM.

Treasurer Spier returned the Tax Warrant to the Board for review. The bulk of the unpaid taxes are from the Reid estate which was seized and sold by the IRS. Treasurer Spier to contact the new owner to arrange for tax payment.

Treasurer Spier reported that taxable status day was March 1, 2018 and that residents would be notified of any new assessments triggered by the issuance of building permits. Grievance Day is April 17, 2018. The tentative tax roll will be available for inspection during office hours beginning March 20, 2018.

Financial Report - Treasurer Spier reported that Deputy Mayor Vail will make a presentation regarding the financing for Phase II of the Road and Drainage Improvement project. The road project financing, as well as the budget overages from the additional expenditures during Platform Tennis Court Refurbishment Project and VH Cupola Window Replacement Project, require that certain adjustments be made. Treasurer Spier proposed the following adjustments [see attached].

*Approved.*

*(Vail - Weiss 4-0)*

#### ABSTRACT APPROVAL

##### Operating Budget

2017028 - \$4,287.08 (2/22 payroll & utilities)

2017029 - \$6,785.30 (Sound absorbing panels – May 2<sup>nd</sup> BoT, empl. taxes)

2018030 - \$3,751.48 (3/8 payroll & utilities)

2018031 - \$30,964.26 (Bills received during Feb.)

2017032 - \$2,060.00 (Bills received during Feb.)

TOTAL - \$47,848.12

*Approved.*

*(Weiss – Connell 4-0)*

RENTALS/USE OF VILLAGE HALL

Bryant/Losquadro 5/6/18 LL \$350. Board clarified that employees of the Village will be given the same rental rates as residents.

Zalman 8/11/18 UL Wedding \$2,000. Board clarified that summer weekend rentals could not begin until after 5:00 PM.

*Approved.*

*(Weiss - Vail 4-0)*

REPORT FROM THE BOARD OF TRUSTEES

Traffic Signs – Resolution to remove stop signs on Briarcliff Rd. at the entrance to Briarcliff School.

**RESOLUTION TO AUTHORIZE THE INSTALLATION OF VARIOUS CAUTIONARY SIGNS ON BRIARCLIFF RD**

Whereas the Board of Trustees of the Village of Shoreham has the authority under Chapter 30 Section 15 of the Code of the Village of Shoreham to amend the section of Chapter 30 Vehicles and Traffic related to the installation of certain stop signs and other cautionary signs by resolution;

Whereas the Board of Trustees of the Village of Shoreham passed a resolution on February 4, 2018, to allow the installation of two stop signs on Briarcliff Rd. at the entrance to Briarcliff School and the installation of other cautionary signs on Briarcliff Rd.;

Whereas the Board of Trustees of the Village of Shoreham wishes to modify the aforementioned resolution by removing any reference therein to the installation of stop signs on Briarcliff Rd.;

Whereas the Board of Trustees of the Village of Shoreham has identified a need for traffic calming measures on Briarcliff Rd.;

Whereas the Board of Trustees of the Village of Shoreham has caused a traffic study of Briarcliff Rd. to be conducted by licensed engineers; and

Whereas the said engineers have recommended the installation of various cautionary signs on Briarcliff Rd.; now, therefore, be it

*Resolved* that the Board of Trustees of the Village of Shoreham:

1. Authorizes and directs the Village Clerk to maintain the aforesaid traffic study as a public record of the Village;
2. Authorizes and directs the removal of the two (2) stop signs on Briarcliff Road east and west of the entrance to the Briarcliff School site;
3. Authorizes and directs the installation of cautionary signs on Briarcliff Road as recommended in said traffic study; and
4. Authorizes and directs the Village Clerk to restate the text of Village Code Chapter 30 § 4 consistent with this resolution

***Approved.***  
***(Weiss - Vail 4-0)***

Street Signs – Trustee Neff is working on this project.

Roads - Deputy Mayor Vail reported that the bid package for Phase II of the Road and Drainage Improvement Project was a being reviewed by the Village attorney. The expected cost will be approximately \$400,000. The Village attorney stated that the Village must have the cash on hand and in segregated accounts at the time we accept a bid for the project.

Deputy Mayor stated that the project would be paid via the following:

State Grant:	\$200,000
Tax Assessment:	\$160,000
State “CHIPS” funds:	\$ 40,000
 Total:	 \$400,000

The Village Trustees intend to levy a special assessment of \$80,000 per year. The approximate cost per residence would be \$400/year.

The above total \$400,000 would not all be in place at the start of the project. The Trustees would use proceeds from the reserve funds to pay some of the cost. As we receive the road project proceeds, the reserve funds would be replenished.

The Trustees expect to receive a partial payment of \$108,000 of the State grant shortly. The balance of the state grant would be paid upon completion of the projects. The first part of the tax assessment \$80,000 would be received around September 1<sup>st</sup>. The State CHIPS funds are paid after the project is substantially completed.

Platform Tennis Courts - Staining will be done in August.

Clearing of Area East of Upper Level Parking Lot – This project is on hold and will not be done in the current fiscal year.

Emergency Phones – We have received the signs indicating the location of the emergency phones and they will be mounted as soon as Frank Stumbo can install them.

Handicap Access Lift - The revised plans have been finished. The Village is just looking for the funds to finance it. This project will probably be done this fall.

Laws - Clerk Spier reported that she was waiting for a quote from a company that would publish the Village's codebook both electronically and in print and keep it up-to-date with pocket-parts and on-line revisions. She will report when the quote is received.

Parking Lot Lighting Project - Judy Buyar read a memo describing the various options for lighting in the parking lot and the associated costs. She made a recommendation about the fixtures she thought would be most economical and dark sky compatible. The Board thanked Ms. Buyar for her research and asked if she would follow-up with Wildwood Electric regarding the existing wiring in the upper parking lot. The Board also asked Ms. Buyar to obtain 3 quotes for the labor to install the lights. Ms. Buyar will report further at the next Board meeting.

School Clean-up - Mayor Weiss and Commissioner Kogel are meeting with the School District next week and will report further.

Bridge - Mayor Weiss reported that he was waiting for the bid package from the bridge engineers. He will report further at the next meeting.

Rails to Trails - Two upcoming meetings will be held regarding the trail project. Clerk Spier sent out email notifications of the time and locations of the meetings: Miller Place High School on March 15, 2018 from 6:00 – 8:00 PM and SWR High School on March 28, 2018 from 6:00 – 8:00 PM.

## COMMISSIONER REPORTS

### Village Hall:

Renovation Project - Commissioner Desario reported that the project is complete except for a little trim.

Dishwasher - Commissioner Desario reported that the dishwasher is 30 years old. It is leaking and certain parts need to be replaced. The repair is estimated at \$2,000. A replacement dishwasher would cost \$11,000. The Board requested that Commissioner Desario research the availability of any used replacement dishwashers and report at the next Board meeting. If no used models are available, the Board will authorize repair of the existing dishwasher.

### Beach:

Beach Raft - Commissioner Weiss reported on various raft options for this summer.

Stairs - The railroad tie on the walkway to the beach by the flagpole needs repair or replacement. Commissioner Weiss to look into the use of an epoxy which would be a temporary repair.

Beach Clean-up - The Board recommended that Commissioner Weiss wait a month to see how much debris is left on the beach before beginning clean-up.

Beach Access Road - The damage to the beach access road was minimal due to the additional gabions installed last year. Commissioner Weiss will contact Seascope Marine to obtain an estimate for a truckload of bluestone to replace that lost in the storm.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Clerk Spier to ask Dale Schweyer to empty the Village trash receptacles.

### **ADJOURNMENT**

Motion to adjourn 9:25 PM

*Approved.*

*(Vail - Connell 4 - 0)*

Submitted,

*Cathy Donahue Spier*

*Village Clerk*