

**VILLAGE OF SHOREHAM
BOX 389
SHOREHAM, NEW YORK 11786**

ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, WOODVILLE ROAD, SHOREHAM, NY ON JULY 11, 2017 AT 7:30 O’CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	DEPUTY MAYOR
Leonard Emma	TRUSTEE
Rosemary Connell	TRUSTEE
Sherry Neff	TRUSTEE
Cathy Donahue-Spier	CLERK/ TREASURER

Commissioners, Officials, and Residents present: J.Weiss, J.Flannery, J.Falco, M.Oberdorf, C.DeSario, A.Emma, L.Clark, J.Buyar, S..and J.Blum

OPEN MEETING

Mayor Weiss opened the Regular Meeting at 7:30 PM.

Pledge of Allegiance

Mayor Weiss thanked all of the people who helped out during the 4th of July celebration.

MINUTES

Motion to approve minutes from June 13, 2017 - Regular Meeting
(Connell – Neff 5-0)

OPEN FORUM

A general discussion ensued regarding noise disturbances in the Village. The Board stated that if the noise was unreasonable and excessive, the resident should call 911. The residents also asked about cigar and cigarette smoking on the deck of the Village Hall. The Board stated that smoking was prohibited on the deck and that if a person was smoking, the steward should inform the resident of the no smoking rule. The Mayor indicated that the Board would be sending out a reminder letter to the residents concerning unreasonable noise, the prohibition of glass on the beach, and the no smoking rules.

Clerk Spier stated that the hearing on the proposed local law authorizing the appointment of a Suffolk County resident as Village Assessor would not take place as notice of the hearing had not been published in the Times Beacon Record.

A resolution to hold a public hearing at the next Board meeting, August 8, 2016, to consider the proposed local law authorizing appointment of a Suffolk County resident as Village Assessor was adopted.

Approved.

(Neff – Connell 5-0)

CLERK/TREASURER REPORT

ABSTRACT APPROVAL

OPERATING BUDGET

2016043 - \$2,887.55 (6/15 payroll & utilities)

2016044 - \$7,482.00 (6/29 payroll, utilities & payroll taxes)

2016045 - \$129.29 (W.Pase 6/29 payroll)

2016046 - \$63,294.77 (bills received since last board meeting including Beach Rock Re-
vetment Project \$34,000)

2016047 - \$13,900 (Airborne Heating \$1,100 repair of old HVAC; Seascape Marine
\$12,800 320 yards of beach sand)

Total: \$87,693.61

Approved.

(Vail – Connell 5-0)

Election: Clerk Spier announced that Trustees Emma and Vail were re-elected at the last election. A round of applause was heard.

Tax Bills – Clerk Spier reported that the tax bills would be going out this month and are due September 1, 2017.

Financial Report and Budget Modifications – Treasurer Spier reported that spending was still inside the overall budget, but that some line item overages required a resolution to modify the budget. Resolution for various line item transfers are attached hereto. Treasurer Spier provided a printed financial report dated July 11, 2017.

Approved.

(Neff - Weiss 5-0)

Resolution to authorize Court Clerk Christine Wood to apply for and submit a grant to NYS pursuant to the Justice Court Action Plan to obtain funds to replace the lower level external doors, purchase a stand-alone air conditioner, and replace the tables and chairs.

Approved.

(Vail – Weiss 5-0)

RENTALS/USE OF VILLAGE HALL

July 15, 2017 10-20 people on the beach from 10-12 with temporary parking passes for the Village parking lot

August 12, 2017 Lower level, Alessi birthday party for his mother \$450 5pm – 10pm.

August 19, Upper level Connell/O’Shea birthday party for daughter \$1,500 7pm – midnight.

September 9, 2017 Winter/don Monti Foundation Charity dinner dance \$600 with security deposit.

Return of security deposits: 6/17/17 wedding – Mondello \$1,000; 6/24/17 wedding – Spice \$1,000, 6/29/17 graduation party – O’Connor \$500; 7/8/17 wedding – Brickley \$1,000

Approved.

(Neff - Connell 5-0)

Requests tabled pending rental policy revisions:

April 13, 2018 Norburg/Tuscanny UL wedding non-resident \$3,700

June 15, 2018 Madigan/APS UL/beach luncheon \$1,000

ANNUAL MEETING RESOLUTIONS FOR 2017-18

Meeting Times OML Requirements Resolution: By resolution regular meetings will take place on the second Tuesday of each month at 7:30 PM and Work Sessions will take place as called on the second and fourth Tuesday of each month at 7:30 PM in the lower level of Village Hall.

Approved.

(Weiss - Connell 5-0)

The Board of Trustees authorized payment in advance of audit claims for public utility services, postage, freight, and express charges.

Approved.

(Connell - Weiss 5-0)

The Board authorizes the Mayor, the Village Treasurer and the following Village Trustee to be the official signatories on the Accounts held by HSBC Bank USA for the Village of Shoreham to wit: Edward Weiss, Brian C. Vail, Catherine Donahue Spier.

Approved.

(Neff - Connell 5-0)

Designation of Depositories: HSBC BANK was designated as the Village depository of all monies received by the Village Treasurer and Receiver of Taxes.

Approved.

(Weiss – Emma 5-0)

A list of appointments made by the Mayor was presented to the Board of Trustees for acceptance (see attached list).

Approved.

(Connell - Neff 5-0)

Residency Waiver for Coastal Zone management and Storm Water Management Deputy Commissioner, John Gursky.

Approved.

(Weiss – Emma 5-0)

Residency Waiver for Building Inspector, Joe Arico.

Approved.

(Weiss – Connell 5-0)

Resolution to re-appoint Village Committees: Building and Grounds Design Review Committee, Compliance Committee and its members (see attached list).

Approved.

(Connell - Weiss 5-0 and 4-0 E. Weiss abstains on appointment of spouse L. Weiss)

Reimbursement for use of private automobiles on Village business by employees and officers was authorized at 53.5 cents a mile.

Approved.

(Weiss - Vail 5-0)

Village Employee Compensation: the Board set the salaries and/or hourly rates of Village employees including starting salaries for various positions. All compensation remains the same except for returning lifeguards who receive a \$.50 raise effective 8/1, the supervising lifeguard whose compensation is \$20 per hour, and the clerk's assistant whose compensation is \$20 per hour (see attached).

Approved.

(Connell – Vail 5-0)

Resolution to approve Village employees and Service providers (attached)

Approved.

(Vail - Connell 5-0)

Resolution to designate The Times-Beacon Record as the official newspaper of the Village.

Approved.

(Weiss - Neff 5-0)

Rules of Procedure were adopted as a procedural guideline in the conduct of Village meetings (see attached).

Approved.

(Neff - Emma 5-0)

Date of Next Annual Meeting: the next annual organizational meeting of the Village will be held on Monday, July 9, 2018.

Approved.

(Weiss - Vail 5-0)

REVIEW OF OF VILLAGE POLICIES

Adjourned until the August Board Meeting

VILLAGE ENGINEER

Resolution to extend the contract between the Village and Dan Falasco, PE for the 2017-18 year at the same rate of compensation.

Approved.

(Weiss- Emma 5-0)

REPORT FROM THE BOARD OF TRUSTEES

- Justice Court – Deputy Mayor Vail indicated that he will be conducting an audit of the Justice Court for the 2016-17 year during the month of August.
- Deck Doors – Commissioner Scrimenti is addressing the issue of replacing the saddle of the doors and is also having decals put on the doors.
- Roads – A traffic calming study will be conducted by an engineering firm to determine what can be done to make Briarcliff Rd. safer. Deputy Mayor Vail has asked that the \$200K grant be expedited and is hoping that the Village will receive the money by September or October. In the meantime, the engineering firm will go forward with some of the preliminary work, mapping and taking borings of the areas to be refurbished. Commissioner Kogel has indicated that these engineering fees will be covered by CHIPS reimbursements.
- Ballfield Drainage Project – Trustee Emma reported that the Town of Brookhaven has used its grant writers to rewrite the grant application for this project.
- Platform Tennis Courts – BJ Richter will follow-up with the vendors to schedule the exterior painting.
- Village Gate – the gate’s intercom is broken so the gate will be left open when the Clerk’s Office is open for business. Commissioner Scrimenti will schedule repair of the intercom and the YELP which is also not functioning.

- Playground Mulch – Resident Ashley checked the prices of organic mulch and learned that it must be certified organic and the price quoted by S & S is competitive.
- PSEG Clean-up – PSEG left piles of wood around the Village after it trimmed trees by the power lines. Commissioner DeSario will contact PSEG to find out if they will remove the wood. Resident Buyar also said that vegetation debris was on her property when PSEG cut around a wire that runs across her property. Commissioner DeSario will look into the matter.
- School Clean-up – Mayor Weiss indicated Commissioner Kogel reported to him that the school has issued a purchase order to a vendor to complete the clean-up of the school grounds.
- Encroaching Vegetation – Mayor Weiss indicated that the encroaching vegetation has been cleared from the roadways.
- The Bridge – Mayor Weiss indicated that he has met with Legislator Anker and the County engineers regarding the aesthetics of a railing along the bridge. Mayor Weiss also indicated that a survey will be done of the plot around the bridge.
- Street Signs –Pricing for street signs is being reviewed by Commissioner Kogel.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion to adjourn 8:45 PM .

Approved.

(Connell – Vail 5-0)

Submitted,

Cathy Donahue Spier

Village Clerk