

**VILLAGE OF SHOREHAM  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED  
VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, WOODVILLE ROAD,  
SHOREHAM, NY ON OCTOBER 11, 2016 AT 7:30 O’CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	DEPUTY MAYOR
Leonard Emma	ABSENT
Rosie Connell	TRUSTEE
Sherry Neff	TRUSTEE
Cathy Donahue-Spier	CLERK/ TREASURER

Commissioners present: J. Weiss, J. Falco, M. Oberdorf, S. Walker, L.Kogel, D.Madigan, along with approximately 3 residents.

OPEN MEETING

Mayor Weiss opened the Regular Meeting at 7:30 PM.

***Pledge of Allegiance***

A COPE officer was present and reported that there were no reports of crimes in the Village since the last Board meeting.

MINUTES

Motion to approve minutes from September 13, 2016 - Regular Meeting  
***(Weiss - Connell 4-0)***

HEARING ON PROPOSED TREE LAW ADJOURNED - PROPOSED LAW RE-INTRODUCED

Clerk Spier reported that the Hearing on the proposed local Trees and Vegetation Law would be adjourned until the next Board, as the wrong version of the law was posted after introduction at the September meeting.

Motion to Re-Introduce Proposed Local Law Entitled Trees and Vegetation and hold Hearing on the law on November 7, 2016.

***Approved.***  
***(Weiss – Neff 4-0)***

OPEN FORUM

Resident B.Kullen observed that the meeting was being held downstairs and that she believed that this level was not accessible to the handicapped.

D.Madigan stated that a curb cut on the Kurtz property, made during the Road and Drainage Improvement Project, was made in the wrong location. The Board reported that the Village Engineers were aware of this matter and determined that the road work contractor was not responsible. D. Madigan stated that he had shown the contractor's representatives several times where the cut should be made, but that they put it in the wrong place. Mayor Weiss stated that he would take this matter under advisement. D. Madigan also stated that no sealant was put on the join between the asphalt and concrete at the west end of Thompson Rd. The Board informed D.Madigan that the Village Engineers stated that it is not a practice to put a seal between asphalt and concrete.

CLERK/TREASURER REPORT

Clerk Spier reported the Village Attorney had been consulted about the fact that the next regularly scheduled Board meeting falls on Election Day. The Village Attorney recommended that the meeting be switched to a different day.

Resolution to change date of November Board meeting from November 8, 2016 to November 7, 2016 at the same time and place.

***Approved.***

***(Connell - Vail 4-0)***

Treasurer Spier reported that she filed the Annual Update Document with the New York State Office of the State Comptroller as required by law. The document is a statement of the financial activities of the 2015-16 fiscal year. The document is available for inspection during regular office hours. She will post notice to this effect on the website, the Village bulletin board and in the Village newspaper.

OPERATING BUDGET AMENDMENTS AND APPROPRIATION OF UNRESERVED FUND BALANCE

Treasurer Spier reported that she prepared several resolutions to amend the budget and appropriate Unreserved Fund Balance to fund the projects outlined in the Capital Projects Plan presented by Trustee Vail at the September Board Meeting.

The Capital Plan contained \$114,500 of unbudgeted for expenditures. Treasurer Spier recommended \$63,000 in line item transfers and the appropriation of \$56,800 of unreserved fund balance to fund these capital projects. She also proposed line item transfers in the amount of \$3,479.58 to amend the budget to match actual expenditures in line items for this year's insurance as in exceeded projected amounts and for Village Hall repairs to the roof as they also exceeded projected amounts.

Motion to approve budget amendments with line item transfers (excel sheet attached hereto)

***Approved.***  
***(Connell - Vail 4-0)***

Resolution to appropriate \$5,800 Unreserved Fund Balance (A0909) to pay for Structural Engineer's Report of the Bridge (A1440.41)(the monies of which previously were donated in the prior fiscal year and closed to fund balance).

***Approved.***  
***(Connell - Neff 4-0)***

Resolution to fund \$45,000 of HVAC Replacement Project (A1620.461) from Unreserved Fund Balance (A0909).

***Approved.***  
***(Weiss - Connell 4-0)***

Resolution to fund \$6,000 of Platform Refurbishment Project (A7140.413) from Unreserved Fund Balance (A0909)

***Approved.***  
***(Connell - Neff 4-0)***

Treasurer Spier reported that the Road and Drainage Improvement Project was funded with \$1,600,000, and that the entire project cost \$1,614,811.87. She reported that there was \$6,519.10 of existing unreserved fund balance in the capital fund when the project began. The Board proposed using the existing fund balance to fund the project and to appropriate \$7,935.55 of Reserve for Capital Projects from the operating fund to pay for the balance.

Resolution to fund \$6,519.10 of the Road and Drainage Improvement Project (H5112) with Unreserved Fund Balance (H0909).

***Approved.***  
***(Vail - Weiss 4-0)***

Resolution to fund \$7,935.55 of the Road and Drainage Improvement Project (H5112) from the Capital Projects Reserve Fund (A0885) a fund previously established for financing of capital projects. This resolution is subject to a permissive referendum.

***Approved.***  
***(Vail - Connell 4-0)***

After these appropriations the Unreserved Fund Balance (A0909) was reduced from **\$281,958.81** to **\$225,158.81** and Reserve for Capital Projects was reduced from **\$36,869.00** to **\$28,933.42**.

ABSTRACT APPROVAL

OPERATING BUDGET

2016006 - \$669.00 (emergency payment of coffee invoice as per Mayor)  
2016007 - \$7,611.73 (9/22 payroll, payroll taxes & utilities)  
2016008 - \$0.28 (Q3 fed tax deposit)  
2016009 - \$4,143.98 (10/6 payroll & utilities)  
2016010 - \$131,841.93 (bills to be paid: ½ fire contract, parking lot rent, and annual in-  
sur. prem.)

Total: \$144,266.72

***Approved.***

***(Weiss - Connell 4-0)***

**CAPITAL BUDGET**

H14 - \$90,222.52 (Balance of payment for Road Work Ahead)

***Approved.***

***(Weiss - Vail 4-0)***

**Needing Prior Board Approval for Expenditure over \$500**

Refurbished Cannon Copier/Printer - \$2,374.00 (lesser of 2 quotes)

½ Office Door deposit \$1,225.00 (total \$2,450 (lesser of 3 quotes)

Total: \$3,599.00

***Approved.***

***(Weiss - Neff 4-0)***

**RENTALS/USE OF VILLAGE HALL**

UL 9/23/17 Walker Wedding 130 guests

***Approved.***

***(Weiss - Connell 4-0)***

**REPORT FROM THE BOARD OF TRUSTEES**

Committees: Mayor Weiss reported that the Board was re-affirming the appointments for the Aesthetics Committee, the Compliance Committee, and the “Roads” Committee with a renaming of that committee to the Special Projects Committee and the dissolution of the Green Infrastructure Committee.

***Approved.***

***(Neff - Vail 4-0)***

Public Bids: Mayor Weiss reported that since the entire HVAC replacement project exceeded \$35,000, the Village would go out to public bid on the project. The Village Engineer will recommend a mechanical engineer who will work with Commissioner Scrimenti to draw up the bid specifications.

The Bridge: Mayor Weiss reported that the Board is awaiting the completion of the title search of the railroad bridge before taking any further steps regarding annexation of the bridge.

Ballfield Drainage Project: Mayor Weiss reported that the Village is in the process of obtaining “letters of support” from various local officials to submit to the State for the ballfield drainage project. Various members of the Special Projects Committee will be meeting with these local officials during the next month to request such letters.

The Sumps: The Overhill Rd. Sump fencing is complete. The Village will be working with the Town on repairing and replacing the fencing around the Circle Dr. Sump.

The Board will be looking into:

- The completion of the Towerhill Rain Garden
- Further speed control measures on Woodville and Briarcliff Rds.

Handicap Access Lift: Waiting for grant approval. Plans for lift are complete.

Emergency Phone: An emergency phone was installed on the north east corner of Woodville and Briarcliff Rd.

Matching Grant: Trustee Emma reported that the Village did not get the \$6,000 grant for a living wall on Oliver St. Trustee Emma will look into the matter further to see if he can find out any information why the Village was not awarded this grant, but noted that it was a matching grant anyway.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Mayor Weiss stated that a writing will be going out to all residents regarding deer feeding and deer hunting. Clerk Spier also mentioned that Commissioner Scrimenti requested that a reminder to residents to remove their belongings from the Village Boat Locker by the October 31<sup>st</sup> deadline be included with that message. Mayor Weiss reported that the Village Steward has returned from medical leave and is happy to be at work.

### **PUBLIC COMMENT**

None.

Motion to go into executive session to discuss legal/personnel matters

*Approved.*

*(Vail - Neff 4-0)*

Executive Session ensued

Motion to leave executive session and re-open regular meeting.

*Approved.*

*(Vail - Neff 4-0)*

No official action was taken during executive session

ADJOURNMENT

Motion to adjourn 9:45 PM .

**Approved.**

**(Vail – Weiss 4 -0)**

Submitted,  
*Cathy Donahue Spier*  
*Village Clerk*