

VILLAGE OF SHOREHAM

Instructions for obtaining a Tree Removal Permit (with application)

This Tree Removal Permit Application is online at: www.shorehamvillage.org

Trees of varying sizes on public and private property in the Village of Shoreham are protected trees and require a permit to remove. Please review Chapter 28, Village Local Law No. 29 of 2016 entitled “Trees and Vegetation” available on the Village website: www.shorehamvillage.org

In summary, a “protected tree” is — any large tree, medium tree or small tree.

A large tree — is defined as a live tree having a trunk measuring sixty-two (62) inches or more in circumference at a breast height of four (4) feet above natural grade.

A medium tree — is defined as a live tree having a trunk measuring thirty-eight (38) inches or more in circumference, but less than sixty-two (62) inches in circumference, at a breast height of four (4) feet above natural grade.

A small tree — is defined as a live tree having a trunk measuring nineteen (19) inches or more in circumference, but less than thirty-eight (38) inches in circumference, at a breast height of four (4) feet above natural grade

The pruning and removal of trees requires competent workmanship. This work can be dangerous for those performing such work as well as to your property.

Tree Work Service Contractors must be licensed and carry proper insurance.

It is the applicant’s responsibility to ensure that the company performing such work is licensed and properly insured.

Some tree removal permits require certification by a licensed arborist.

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Please read / review / print documents herein. Thank you in advance. You will need:

1. Application for a Tree Removal Permit filled out, signed and dated.
2. A survey (or if no survey is available a property sketch signed and dated by the homeowner) showing the location of the tree(s) to be removed.
3. Certification of opinion by a licensed arborist is required for removal of a diseased, dead or hazardous tree stating the species of the tree(s), condition and recommendation.
4. An application fee, as may be determined by the Village Board of Trustees from time to time.

Incorporated Village of Shoreham
Building Department
80 Woodville Road, Box 389
Shoreham NY 11786
www.shorehamvillage.org

VS-56 (08/17)

VILLAGE OF SHOREHAM
Building Department, Suffolk County, NY
Tree Removal Permit Application

DATE: _____

SUFFOLK COUNTY TAX MAP: DIST: 0207 – SEC: _____ BLK: _____ LOT: _____

NAME OF PROPERTY OWNER: (print) _____

ADDRESS OF PROPERTY OWNER: _____

PHONE: _____ EMAIL: _____

ADDRESS OF PROPERTY (IF DIFFERENT FROM OWNER: _____

Trees to be removed by: Owner ____ Contractor ____ SC License # _____ If Arborist, ISA # _____

IF contractor or arborist print company name, address and phone # _____

Number of trees to be removed: _____

Will the removal of the tree(s) affect a retaining wall? YES ____ NO ____ If yes a separate permit may be required.

Condition of and Reason for Removal of Tree(s): _____

PLEASE NOTE:

- 1. If this application requests removal of a tree or trees that is/are diseased, dead or hazardous, the certification of that opinion by a licensed arborist must be submitted with this application.**
- 2. A survey, or if none is available a property sketch signed and dated by the homeowner, must be submitted with this application showing where the subject trees are located on the property.**
- 3. Compliance with current Village Zoning Ordinances is a condition to the issuance of a permit.**
- 4. This permit does not legalize any structure(s) on the property, which may have been erected without the required permits.**
- 5. This permit is limited to the removal of the trees designated by the Village of Shoreham.**
- 6. Please be advised that by issuing this permit the Village makes no representation that the proposed company is properly insured to remove the requested trees. It is the applicant's responsibility to ensure that the company that is removing trees is properly insured to remove trees of any and all sizes.**
- 7. Removal of any protected tree shall be done in a way that will not cause or intensify surface water runoff.**

VILLAGE OF SHOREHAM

Tree Removal Permit Application

-----Owner Certification-----

STATE OF NEW YORK)
) s s :
 COUNTY OF SUFFOLK)

_____, being duly sworn deposes and says that he/she/they is (are) the Owner of the property described in the within application for a Tree Removal Permit and hereby hold the Village of Shoreham harmless from any cause of action that may arise from the work to be performed hereunder and declare under the penalty of perjury that he/she/they personally filled in the above information and certifies its accuracy. (Corporate ownership please state corporate title)

Owner Name (Printed) _____

Signature_____ Corporate Title_____

Sworn to before me this ___ day of _____, 20_____

 Notary Public

----- OR -----

-----Agent Authorization-----

_____, being duly sworn deposes and says that he/she/they is (are) the Owner of the property described in the within application for a Tree Removal Permit and hereby hold the Village of Shoreham harmless from any cause of action that may arise from the work to be performed hereunder and I authorize _____ to act as agent(s) to apply for, sign and file the documents necessary to obtain a Tree Removal Permit.

STATE OF NEW YORK)
) s s :
 COUNTY OF SUFFOLK)

Owner Name (Printed) _____

Signature_____ Corporate Title_____

Sworn to before me this ___ day of _____, 20_____

 Notary Public

**Incorporated Village of Shoreham
 80 Woodville Road, Box 389
 Shoreham NY 11786**